ATG DIGITAL

Driving Change

Transformational Products, Customized Solutions, Powerful Insights

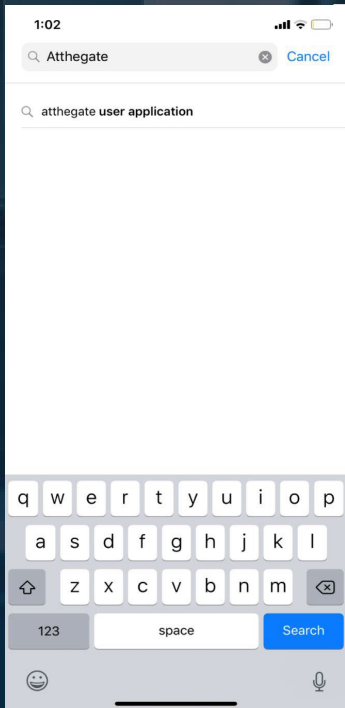**At The Gate. At Reception. On The Container**

USER APP MANUAL

COMPREHENSIVE MANUAL ON UNDERSTANDING THE APP AND HOW TO USE IT

ATG USER APP

ATG have created a Notification/Invitation App downloadable for Android and iOS iPhones. This App allows individuals/residents to create their own invitations for their visitors and contractors. The individual/residents' cell numbers have to be loaded onto the ATG account to allow them access. Once they have downloaded the App and their phone number is verified, they can create an invitation.
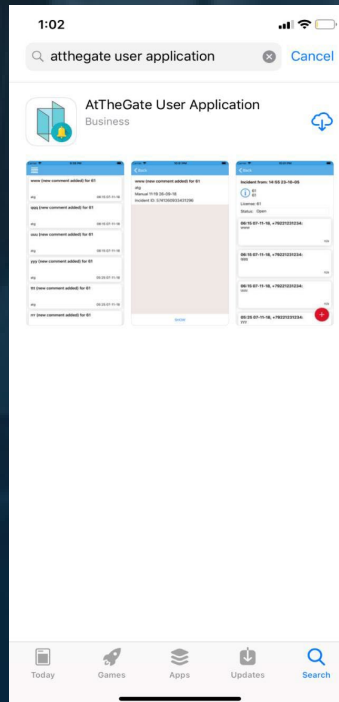
Step 1

Access Apple App store or Googe Play store via your mobile phone. Search for Atthegate **(one word).**
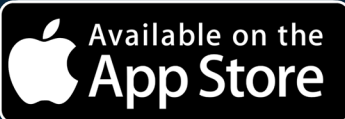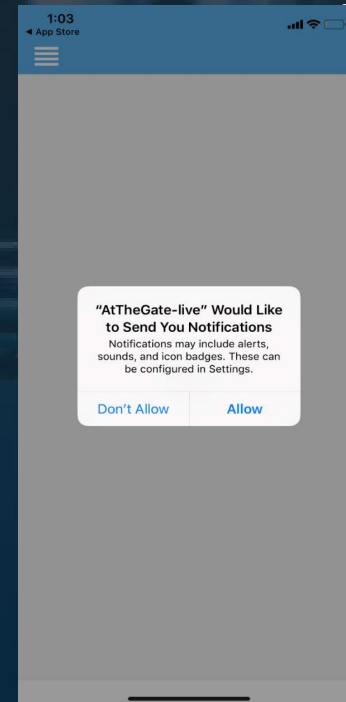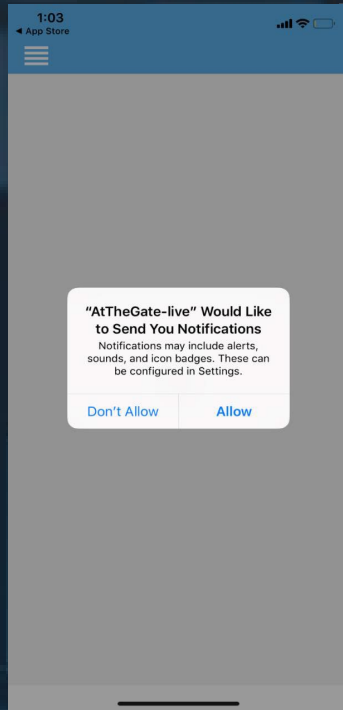
Step 2

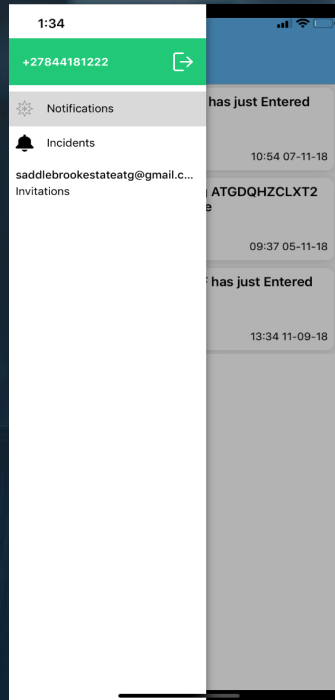Download the application to your mobile phone.

Step 3

Once the application is downloaded, you will be requested to verify your mobile number. A one time verification number will be sent as a text message.

Available on the **App Store**

GET IT ON **Google Play**

Step 4

Allow for notifications to be sent to your mobile.

"AtTheGate-live" Would Like to Send You Notifications

Notifications may include alerts, sounds, and icon badges. These can be configured in Settings.

Don't Allow | Allow
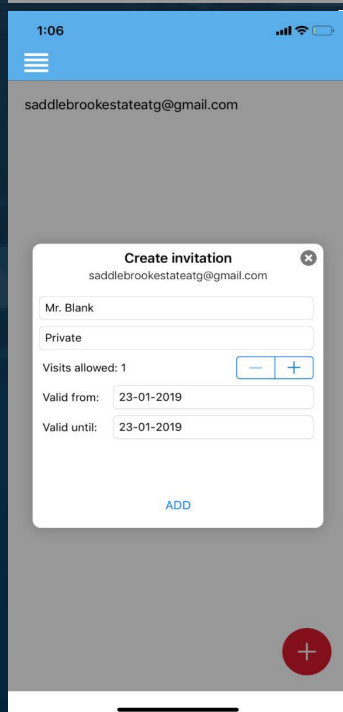
Step 5

This is what the screen will look like once you are activated on the app. The estate name will show as an email address.

+27844181222

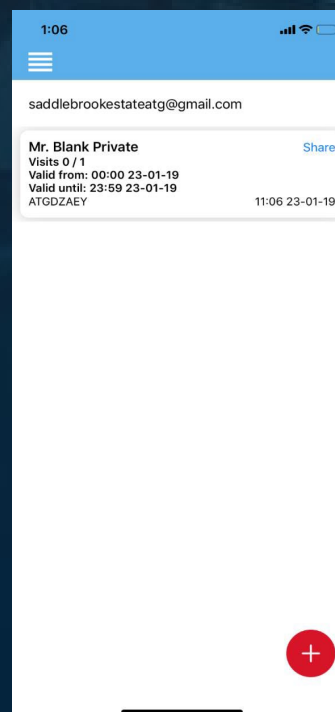Notifications

Incidents

saddlebrookestateatg@gmail.c...
Invitations

has just Entered
10:54 07-11-18

ATGDQHZCLXT2
09:37 05-11-18

has just Entered
13:34 11-09-18

Step 6

To create an invitation click on the red circle with the plus.
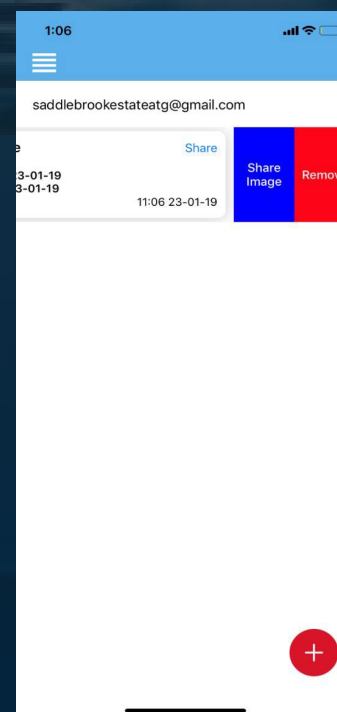
saddlebrookestateatg@gmail.com

Step 7

Enter the name and surname in the space provide. Company field – for a contractor please provide the name of the company, and if it is for a visitor you can type private. The visits allowed can be for 1 day up to 10, and you select the time period using the date selectors.

saddlebrookestateatg@gmail.com

Create invitation
saddlebrookestateatg@gmail.com

Mr. Blank

Private

Visits allowed: 1   —   +

Valid from: 23-01-2019

Valid until: 23-01-2019

ADD

Step 8

Once an invitation is created the invitation will be on the screen. You are able to share the code. PLEASE NOTE FOR SAMSUNG YOU CAN SHARE DIRECT FOR iPhone please follow from Step 9.

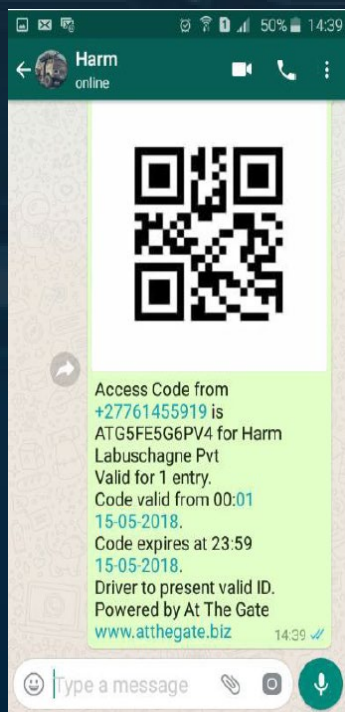saddlebrookestateatg@gmail.com

Mr. Blank Private   Share
Visits 0 / 1
Valid from: 00:00 23-01-19
Valid until: 23:59 23-01-19
ATGDZAEY   11:06 23-01-19

Step 9

For IOS only

Swipe to the left on the invitation created and share IMAGE to your visitor.

saddlebrookestateatg@gmail.com

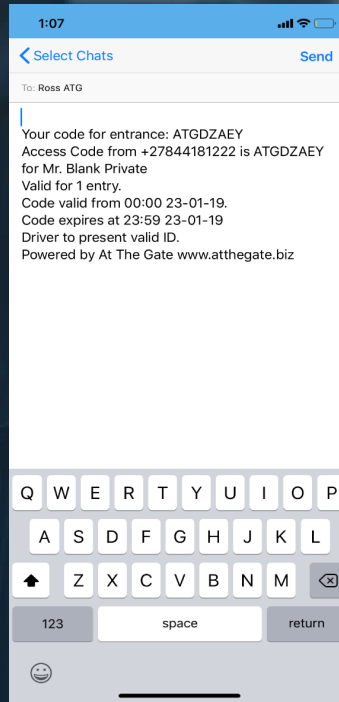Share   Share Image   Remove
23-01-19
23-01-19
11:06 23-01-19

Step 10

For IOS only

The QR will be send separate from the message, stating all the information typed in for the invitation via iPhone; while with Samsung (Android) the message and QR Code are sent as a Combination.

Step 11

For IOS only

For iOS (iPhone) share the message separately. Refer to step 9 without swiping to the left, click on share and the above message will come up. Share the message to your contact so they know why they received the QR code.

Step 12

Use any of the options to send your visitor code:
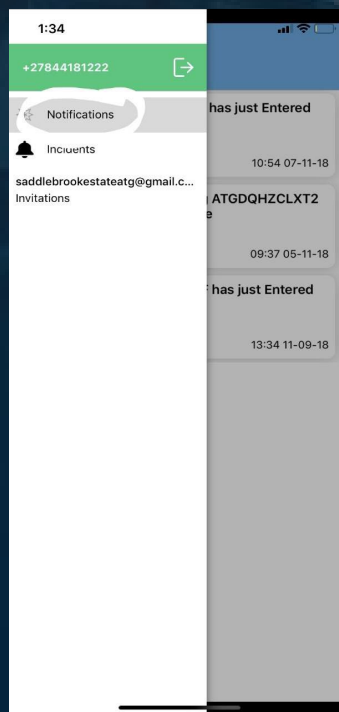- Email
- Whatsapp
- Message

The visitor or contractor will have to present the code to the guard upon entrance and exit. Please note: THE VEHICLE REGISTRATION AS WELL AS DRIVERS LICENSE WILL STILL BE SCANNED UPON ENTRANCE AND EXIT.
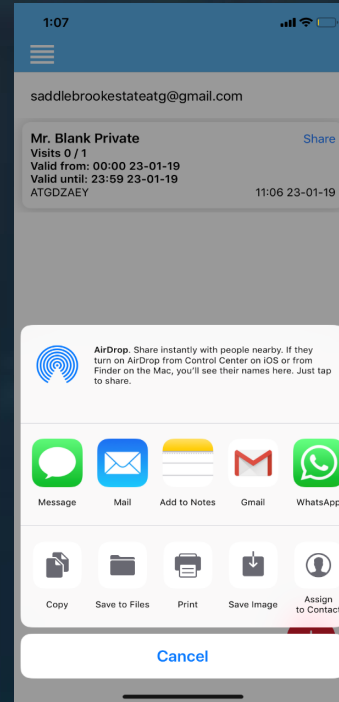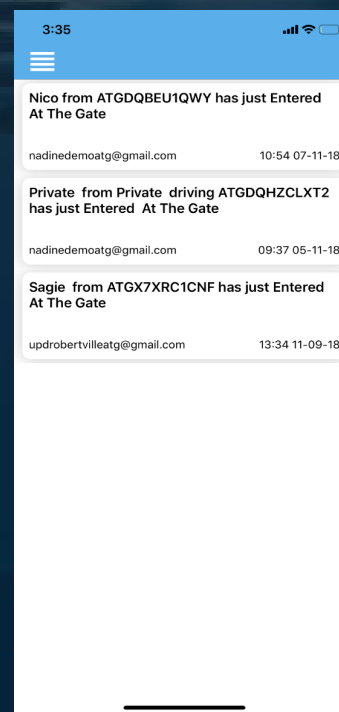
The resident will be able to receive notifications of visitors or contractors entering or exiting the estate.

Notifications

4